



CQI and IRCA CERTIFIED ISO QMS 9001:2015 LEAD AUDITOR COURSE

CQI and IRCA Reg. Course No. 18126



OVERVIEW

- This course meets the International Register of Certificated Auditors Criteria, PR328 Course Specification
- to provide students with the knowledge and skills required to perform first, second and third-party audits of quality management systems against ISO 9001, in accordance with ISO 19011 and ISO/IEC 17021, as applicable.
- Students who complete this CQI and IRCA Certified QMS Auditor/Lead Auditor Training course successfully (within the three years prior to making an application to become a certificated auditor) will satisfy the training requirements for initial certification as a CQI and IRCA QMS auditor.

Summary of Course Features

- ✓ CQI and IRCA (UK) Approved Course
- ✓ “Accelerated Learning Approach” with stimulating and enriching workshops/case studies activities
- ✓ “Workshop-based training” with comprehensive course notes & industrial examples
- ✓ Risk-based thinking, PDCA and the process approach
- ✓ A focus on the more important (“high-risk”) processes and their output
- ✓ Examination Based training, award CQI and IRCA Certificate of Achievement & Attendance

LEARNING OBJECTIVES

KNOWLEDGE

- Explain the purpose of a quality management system, of quality management systems standards, of management system audit, of third-party certification and the business benefits of improved performance of the quality management system.
- Explain the role and responsibilities of an auditor to plan, conduct, report and follow-up a quality management system audit accordance with ISO 19011, and ISO/IEC 17021, as applicable.

SKILLS

- Plan, conduct, report and follow-up an audit of a quality management system to establish conformity (or otherwise) with ISO 9001 and in accordance with ISO 19011, and ISO/IEC 17021, as applicable.

WHO SHOULD ATTEND

- Delegates with some understanding of the content, application, development and implementation of the ISO 9001 series of standards and who wish to subsequently practice as a QMS auditor.
- Management Representatives, internal auditors, 2nd party & 3rd party auditors who are responsible to provide “value added” QMS audit to enable Continual Improvement.

COURSE CONTENT

KNOWLEDGE

- Explain the purpose of a quality management system and the business benefits of improving quality management system performances.
- Explain the ISO 9001, PDCA cycle and QMS requirements.
- Explain the purpose of, and differences between, a first-party, second-party and third-party certification audit of management systems, including the role of the QMS Auditor in evaluating an organization's ability to meet the customer, statutory and regulatory requirements applicable to the products and services, and the organization's own requirements.
- Explain the benefits of third-party accredited certification of quality management systems for organizations and stakeholders.
- Explain the role of an auditor to plan, conduct, report and follow-up a quality management system audit in accordance with ISO 19011 (and ISO/IEC 17021 as applicable).

SKILLS (PRACTISED THROUGH TASKS IN SIMULATED, AUDIT SITUATIONS)

Skills are to be practiced and tested through tasks and in real, or simulated, audit situations.

- Planning the audit
- Conducting the audit
- Auditing quality management system requirements
- Generating audit findings
- Reporting the audit
- Following up the audit

PREREQUISITE

Students are expected to have the following prior knowledge:

MANAGEMENT SYSTEM

- The Plan, Do, Check, Act (PDCA) cycle
- The core elements of a management system and the interrelationship between top management responsibility, policy, objectives, planning, implementation, measurement, review and continuous improvement.

QUALITY MANAGEMENT

- The fundamental concepts and the seven quality management principles (see ISO 9000) namely customer focus, leadership, engagement of people, process approach, improvement, evidence-based decision making and relationship management.

ENQUIRY

IQCS CERTIFICATION S.B.
1-03-02, e-Gate, Lebuh Tunku
Kudin 2, Glugor, 11700 Penang,
MALAYSIA.

T: (+604) 668 2291/668 2368
E: iqcs@iqcs.net
W: <http://www.iqcs.net>

COURSE TUTORS

CQI and IRCA Reg. Lead Auditor / Auditor and approved Lead Tutors / Tutors who are highly qualified and professional graduates, experience in the field of QA, Environmental, OHS and familiar with local environment.

綜觀

- 本課程符合 IRCA 要求 PR328 課程規範。
- 提供學員們:執行 ISO 9001 第一者內部稽核/第二者供應商稽核/第三者評審員品質管理系統稽核的知識與技巧,與 ISO 19011/IEC 17021 之應用。
- 如果學員成功完成本課程:CQI and IRCA Certified QMS Auditor/Lead Auditor Training course, 可在課後 3 年內申請成為 CQI and IRCA 品質管理系統 QMS 之評審員。

課程特質:

- ✓ CQI and IRCA (UK)認可課程
- ✓ 以“加速學習方法”來模擬並增強個案研討學習
- ✓ 以“個案研討式的訓練”來瞭解教材內容與產業案例
- ✓ 以風險為基礎的思維,PDCA 與過程導向
- ✓ 聚焦於高風險過程與它們的產出

考試及格可獲頒 IRCA 資格證書;而考試未及格者可獲頒結業證書,一年內可補考一次。

學習目的:

知識:

- 解釋建立一個品質管理系統的目地,標準的要求,管理系統的稽核,第三者驗證與改進品質管理系統對企業所產生的利益。
- 解釋該如何依據 ISO 19011 與 ISO/IEC 17021 來扮演好稽核員在規劃,執行,報告與跟催一個品質管理系統時的責任。

技巧:

- 該如何規劃,執行,報告與跟催一個品質管理系統的稽核,以符合 ISO 9001, ISO 19011 與 ISO/IEC 17021 的要求。

上課對象:

- 想要執行加值 QMS 稽核,並確保持續改進的公司管理代表,1st 內部稽核員,2nd 供應商稽核員,3rd 驗證機構的評審員
- 對 ISO 9001 系列標準之條文,應用,發展與執行,有某些程度上的瞭解,並想要登錄成為國際 IRCA 品質管理系統 QMS 評審員。

課程內容:

知識:

- 解釋:建立一個品質管理系統的目的,與改進一個品質管理系統績效對企業的益處
- 解釋:ISO 9001, PDCA 循環與品質管理系統的要求
- 解釋:QMS 第一者內部稽核/第二者供應商稽核/第三者評審員稽核的目的與差異,包括於評估一個組織有能力提供符合顧客要求,法規要求,與組織自己要求的產品與服務時 QMS 稽核員該扮演的角色
- 解釋:品質管理系統的第三者認證稽核,對組織自身與股東的益處何在
- 解釋:稽核員於規劃,執行,報告與跟催一個品質管理系統時的角色,以符合 ISO 19011 與 ISO/IEC 17021 的要求

技巧(透過實際任務模擬,稽核情境):

透過實際任務模擬,稽核情境,來實習演練技巧

- 規劃稽核
- 執行稽核
- 稽核品質管理系統之要求事項
- 製作稽核發現(CAR/NCR)
- 報告稽核結果
- 跟催稽核

課前準備：

(期望學員事先準備以下知識, 或者我們會先寄發上課教材給您課前預習, 以符合 IRCA 規定)

管理系統：

- PDCA 管理循環
- 一個管理系統的核心元素與最高管理階層責任, 政策, 目標, 規劃, 執行, 量測, 審查, 持續改進之互動關係

品質管理：

- 品質管理的基本概念與 7 原則(見 ISO 9000):顧客為重, 領導力, 全員參與, 過程導向, 以證據為基礎之決策制定, 與關係管理

匯款帳戶：

聯偉管理顧問有限公司

銀行:臺灣企銀忠孝分行 050

帳號:10012052362

課程講師：

張維鈞：

- 大中華地區首位國際 CQI and IRCA 登錄 LEAD TUTOR(主任講師), PRINCIPAL AUDITOR(首席評審員)
- 澳洲 QSA 登錄之資深評審員 SENIOR AUDITOR
- 美國 RAB 登錄之主導評審員 LEAD AUDITOR
- 機械專士、企管學士、電腦碩士、商學碩士
- 曾任：西德萊茵驗證公司品保經理，中國生產力中心專案經理
- 現任：英商聯偉管理顧問公司總經理

課程費用：原價\$21,000 (保證全國最低價\$19500)

上課地點：另行通知

電話：02-87737548

電郵：Lmciso@ms41.hinet.net and

網頁：www.iso16949.com.tw